

Decisions of NIS Sub-committee meeting on RTI

Extract of the minutes of the NIS Sub-committee meeting on RTI held on 6 January 2015

12. Decisions:

12.1 According to the provision of the Right to Information Act, 2009 every authority must nominate a Designated Officer in its office immediately. Respective Ministries/Divisions shall ensure the nomination of Designated Officers in their subordinate offices. Officers of the level of Deputy/Joint Secretary may be nominated as Designated Officer in Ministries/Divisions.

12.2. Ministry of Education shall lay down necessary directives for nominating Designated Officers at all educational institutes covered under Monthly Pay Order (MPO). NGO Affairs Bureau will take necessary measures to facilitate the nomination of Designated Officers in the NGOs.

12.3. Information Commission will prepare a panel of trainers from among the officers of Ministries/ Divisions and district level offices after rendering training on RTI Act, 2009. This trainer panel will further facilitate training/orientation courses for officers and employees of Ministries/Divisions, sub-ordinate offices and district and Upazila level offices.

12.4 The training academies will include matters of RTI Act in their respective training modules. The Information Commission will take necessary measures to introduce online training courses.

12.5 Each ministry/division/organization will create a 'Right to Information Menu' on its website to publish related laws, acts, rules, regulations and directives. Cabinet Division will constitute a central monitoring committee comprising representatives from Information Commission and other Ministries/Divisions to monitor the proactive disclosure of information of different Ministries/ Divisions.

12.6 Information Commission will take part in innovation fair at division and district levels by reserving a stall on Right to Information. Deputy Commissioner, District Information Officer and District Advisory Committee will assist the Commission in accomplishing this task. District and Upazila administration will provide required cooperation to the Information Commission in organizing sensitization meetings at Upazila level.

12.7. Information Commission will prepare a data-base of Designated Officers and conduct research on different issues of implementation of right to information. Cabinet Division will provide necessary cooperation in this regard.

12.8 Local Government Division will issue necessary directives to involve the Union Digital Centres (UDC) and the Pouro Digital Centres (PDC) in mass publicity of the RTI Act and proactive disclosure.

Signed/-

(M. Musharraf Hosain Bhuiyan)
Cabinet Secretary