

Government of the People's Republic of Bangladesh
Ministry of Foreign Affairs
Dhaka

No. 19.00.0000.204.42.739.05/376

Date: 07 July 2022

To : Chief Accounts and Finance Officer
Ministry of Foreign Affairs
Segunbagicha, Dhaka.

The undersigned is directed to convey that the following official of the Ministry of Foreign Affairs will travel to New York, USA for attending the High-level Political Forum on Sustainable Development (HLPF) and UN HRC Election campaign for Bangladesh from 12-17 July 2022, under the terms and conditions described in para-02:

a) Mr. Toufiq Islam Shatil, ndc, Director General (UN)

02. Terms & Conditions:

- He will travel to New York on 12 July 2022 or nearby date and will leave New York on 17 July 2022 or nearby date;
- The period of this visit and the time spent for travel and transit will be treated as on duty;
- He will draw his pay and allowances in local currency;
- Expenses related to the visit will be borne from the appropriate head under the budget allocation of the Ministry for FY 2022-2023;
- He will not be allowed to stay abroad more than the approved period.

03. This order is issued with the approval of the competent authority.

- sd -
(Abdullah Bin Mahabub)
Assistant Secretary (UN-HR)

Copy for kind information and necessary action to: (Not according to Seniority)

1. Mr. Toufiq Islam Shatil, ndc, Director General (UN), Ministry of Foreign Affairs, Dhaka
2. Director (FMO/ SMO/ FSO/ Personnel/ Finance), Ministry of Foreign Affairs, Dhaka
3. Senior Assistant/ Assistant Secretary (Budget/P-1/ICT), Ministry of Foreign Affairs, Dhaka
4. Office copy

Abdullah
(Abdullah Bin Mahabub) 07.07.07
Assistant Secretary (UN-HR)